

GZASRCH Processing

1. Enter the GZASRCH Form via the Main Menu

File Edit Options Block Item Record Query Tools Help

Common Matching Search Form GZASRCH 1.0tu (CONV8)

ID: GENERATED Generate ID Matching Source: TU_NAME_SEARCH TU Name Search Matching View Comments

Data Entry

Last Name:
First Name:
Middle Name:
Address Type:
Street Line 1:
Street Line 2:
Street Line 3:
City:
State or Province:
ZIP or Postal Code:
County:
Nation:

Non-Person Name:
SSN/SIN/TIN:
Birth Date: Day: Month: Year:
Gender:

Telephone Type:
Telephone:
E-mail Type:
E-mail:

Duplicate Check View Comments

Match Potential Matches

ID	Name	Matched Address	Telephone	E-mail

Clear and Return to Data Entry

Matching Rule Sets

No Matches

ID to match.

Record: 1/1

2. Click Generate ID button and Next Block into the Data Entry Block.

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Common Matching Search Form GZASRCH 1.0tu (CONV8)

ID: GENERATED **Generate ID** Matching Source: TU_NAME_SEARCH TU Name Search Matching View Comments

Data Entry

Last Name:
First Name:
Middle Name:
Address Type:
Street Line 1:
Street Line 2:
Street Line 3:
City:
State or Province:
ZIP or Postal Code:
County:
Nation:

Non-Person Name:
SSN/SIN/TIN:
Birth Date: Day: Month: Year:
Gender:

Telephone Type:
Telephone:
E-mail Type:
E-mail:

Duplicate Check View Comments

Match Potential Matches

ID	Name	Matched Address	Telephone	E-mail

Clear and Return to Data Entry

Matching Rule Sets

No Matches

ID to match.

Record: 1/1

- Enter as much data as you have available (Name or SSN is the minimal requirement). Then, click the Duplicate Check button to perform the Search. The Search is not case sensitive.

Oracle Fusion Middleware Forms Services: Open > GZASRCH

File Edit Options Block Item Record Query Tools Help

Common Matching Search Form GZASRCH 1.0tu (CONV8) View Comments

ID: GENERATED Generate ID Matching Source: TU_NAME_SEARCH TU Name Search Matching

Data Entry

Last Name: Grap
 First Name: Gil
 Middle Name:
 Address Type: PR Permanent
 Street Line 1:
 Street Line 2:
 Street Line 3:
 City:
 State or Province:
 ZIP or Postal Code:
 County:
 Nation:

Non-Person Name:
 SSN/SIN/TIN:
 Birth Date: Day: Month: Year:
 Gender: Null
 Telephone Type: HOME Home
 Telephone:
 E-mail Type: PERS Personal email address
 E-mail:

Duplicate Check View Comments

Match Potential Matches

ID	Name	Matched Address	Telephone	E-mail
SSN/SIN/TIN	Birth Date	Gender		

Clear and Return to Data Entry

Matching Rule Sets
No Matches

First Name of Person.
Record: 1/1 <OSC>

- The column Match % shows the composite score for each potential match. The results are returned in percent matched order, with the best matches appearing at the top.
 - You can go back into the search to add additional criteria then click Duplicate Check again.
 - Matching Rule Set box provides a message showing the score, match type, and a message describing the compared data based on our rules. The Match Types are M for Match, S for Suspended (not a unique name) or N for New.

Oracle Fusion Middleware Forms Services: Open > GZASRCH

File Edit Options Block Item Record Query Tools Help

Common Matching Search Form GZASRCH 1.0tu (CONV8) View Comments

ID: GENERATED Generate ID Matching Source: TU_NAME_SEARCH TU Name Search Matching

Data Entry

Last Name: Grap
 First Name: Gil
 Middle Name:
 Address Type: PR Permanent
 Street Line 1:
 Street Line 2:
 Street Line 3:
 City:
 State or Province:
 ZIP or Postal Code:
 County:
 Nation:

Non-Person Name:
 SSN/SIN/TIN:
 Birth Date: Day: Month: Year:
 Gender: Null
 Telephone Type: HOME Home
 Telephone:
 E-mail Type: PERS Personal email address
 E-mail:

Duplicate Check View Comments

Potential Matches 1

Match %	ID	Name	SSN/SIN/TIN	Birth Date	Gender	Matched or Hierarchical Address	Telephone	E-mail
99	915117557	Grape, Gilbert	999129999	29-JUN-1961		No Matching or Hierarchical Address fou	No Matches	No Matches

Clear and Return to Data Entry

Matching Rule Sets
99**S**NO SSN/NO DOB

Current identification number. An ** indicates a changed ID.
Record: 1/1 <OSC>

- Another feature on GZASRCH is the use of the Options in the top menu. While on a selected row of a Potential Match, click Option and select GUASYST Form to determine what role(s) the person has at the University. Or select one of the other forms to see the data for that person on that form. Note: You can only Option to a form that you have permission to access.

The screenshot shows the Oracle Fusion Middleware Forms Services interface for GZASRCH. The 'Options' menu is open, displaying a list of forms available for selection, including System Identification [GUASYST], General Person Identification [SPAIDEN], Advancement Identification [APAIDEN], Person Identification Form - Finance [FOAIDEN], E-mail Address [GOAEMaL], Employee [PEAEMPL], Vendor Maintenance [FTMVEND], Recruit Prospect Information [SRARECR], Admissions Application [SAAADMS], General Student [SGASTDN], Applicant Status Inquiry [ROIASIQ], Faculty/Advisor Information [SIANST], High School Information [SOAHSCH], Prior College [SOAPCOL], and Person Search [SOAIDEN].

The main form area displays the following fields:

- TU_NAME_SEARCH: TU Name Search Matching
- Non-Person Name: [Text Field]
- SSN/SIN/TIN: [Text Field]
- Birth Date: Day: [Text Field] Month: [Text Field] Year: [Text Field]
- Gender: [Null] (Dropdown)
- Telephone Type: HOME (Dropdown) Home
- Telephone: [Text Field]
- E-mail Type: PERS (Dropdown) Personal email address
- E-mail: [Text Field]
- Duplicate Check: [Icon]
- View Comments: [Icon]

The 'Potential Matches' table is displayed below the form:

Match %	ID	Name	SSN/SIN/TIN	Birth Date	Gender	Matched or Hierarchical Address	Telephone	E-mail
99	915117557	Grape, Gilbert	999129999	29-JUN-1961		No Matching or Hierarchical Address fou	No Matches	No Matches

Below the table, there are buttons for 'Clear and Return to Data Entry', 'All Addresses', 'All Telephones', and 'All E-mails'. The 'Matching Rule Sets' section shows a rule: 99**S**NO SSN/NO DOB. The status bar at the bottom indicates 'Record: 1/1' and '<OSC>'.