## PLAN YOUR SCHEDULE

Once the master Class Schedule is published for the next semester(s), students can plan, visualize, and save a preferred schedule within the new self-service area. <u>Created plans can be used to complete registration beginning on the assigned priority registration day.</u>

A plan can be made based on preferred sections (with days and times) <u>or</u> just based on the needed courses. Advisors can also make plans for students. Students can make up to five plans.

From TUPortal>Student Tab> Registration: New Features... select Plan Your Schedule.

EG	ISTRATION: NEW FEATURES!!	
	Prepare for Registration	E•
•	Plan Your Schedule	E•
•	Register for Classes (Add/Drop)	E•
	View Registration Information (Roster)	E•

In **Find Courses**, enter the Term and your search critera to find COURSES you want to register for in the upcoming term.

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Classes							
r Your Searc	h Criteria						
: 2019 Spring							
	• · · · C			_			
	Subject						
Cour	se Number						
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edule 📕	Schedule Deta	iils					🗐 2019 SpringUntitled Plan 🔸 🕗
hedule for 201	9 Spring						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
							- <sup>*</sup> •
	Classes er Your Searc : 2019 Spring Cour edule :hedule for 201 Sunday	Classes er Your Search Criteria : 2019 Spring Subject Course Number Cour	Classes er Your Search Criteria : 2019 Spring Subject Course Number Course Number Keyword edule Schedule Details chedule for 2019 Spring Sunday Monday Tuesday	Classes er Your Search Criteria :: 2019 Spring Subject Course Number Keyword edule Schedule Details ::edule for 2019 Spring Sunday Monday Tuesday Wednesday	Classes er Your Search Criteria :: 2019 Spring Subject Course Number Keyword edule Schedule Details ::edule for 2019 Spring Sunday Monday Tuesday Wednesday Thursday	Classes er Your Search Criteria :: 2019 Spring Subject Course Number Keyword edule Schedule Details chedule for 2019 Spring Sunday Monday Tuesday Wednesday Thursday Friday	Classes er Your Search Criteria :: 2019 Spring Subject Course Number Keyword edule Schedule Details ::edule for 2019 Spring Sunday Monday Tuesday Wednesday Thursday Friday Saturday

To build the ideal CLASS schedule, select 'View Sections' and review the scheduling options for the course.

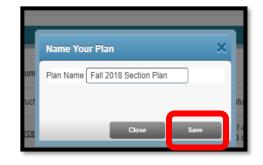
T MT / MCCM					
Find Classes Created by Others					
Click on the course title for more details about					Search Again
the description, fees,	Subject Description	* Course Number	Hours	Description	ф.
instructor, pre-	Anthropology	0814	3	The study of human ecology focuses	Q View Sections
requisites, registration	Anthropology	0815	3	How did language come about? How	Q View Sections
restrictions and more!	Anthropology	0817	3	Do you listen to hip hop, spend all yo	Q View Sections
Quantitative Methods in the Sources	Anthropology	0825	4	Psychological, political, social, and ec	Q View Sections
The History & Significance of Race in America	Anthropology	0829	3	Why were relations between Native A	Q View Sections
requisites, registration restrictions and more!	Anthropology Anthropology Anthropology	0815 0817 0025	3 3 3 4 3	How did language come about? How Do you listen to hip hop, spend all yo Psychological, political, social, and ec	Q. View Sections ) Add Course Q. View Sections ) Add Course Q. View Sections ) Add Course

Pick the section you want to plan and click "Add" .

Find Classe	ind Classes Created by Others														
Catalog Search Results Search Results – 4 Classes Term: 2018 Fall : ANTH0825 Anthropology															
CRN	Subject Course Sectiór	Subject 🗘	Course	Section	≎ Campuŝ	Hours	Title	♦ Meeting Times	Capacity	Instructor	Part of Term 🖇	Fees	Attribute	Bookstore	
23926	ANTH 0825, 001	ANTH	0825	001	Main	4	Quantitative Methods in t	S M T W T F S 10:00 AM - 10:50 AM Type: Le S M T W T F S 11:00 AM - 11:50 AM Type: La			1		Gen Ed Quanti		Add
23927	ANTH 0825, 002	ANTH	0825	002	Main	4	Quantitative Methods in t	S M T W T F S 10:00 AM - 10:50 AM Type: Le S M T W T F S 11:00 AM - 11:50 AM Type: La			1		Gen Ed Quanti		Add
26672	ANTH 0825, 003	ANTH	0825	003	Main	4	Quantitative Methods in t	S M T W T F S 10:00 AM - 10:50 AM Type: Le S M T W T F S 11:00 AM - 11:50 AM Type: Le			1		Gen Ed Quanti		Add

This action moves the course to the summary panel on the bottom right in a "Pending" Status. When your plan is complete, click 'Save Plan''. When prompted, name the plan and save again. The status for the section is now "Planned". To remove a course from a saved plan, change the status to "Remove".

Hours CRN	Schedule Ty Note	Status	Action	<b>\$</b> .
001 4 23926	Lecture a +	Pending	Ada 👻	
			-	
				Save Plan



a. View the planned sections (solid colors) and the pending sections (cross-hatched) in the Schedule tab on the bottom left. Unlike registration, there are no restrictions attached to the courses in a 'Planned' status. It is important to know the pre-requisites and registration restrictions of the courses before registering!

Schedule Schedule Details							🖪 TEST 1 by Course 👈									
ss Schedule for	018 Fall							Title	Details	Hou	CRN	Schedule	Note	Status	Action	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday										
8am		PSY0825 (Pending)		PSY0825 (Pending)			*	Quantitative Method	PSY 0825,	4	37698	Lectur	+	Pending	Ada	۷
9am					PSY0816 (Planned)		1	International Cinema	ARTH 114	3	28003	Base	-	Planned	None	
0am	ARTH1148 (Planned)	Planned						Interpersonal Com	AOD 1166	3			+	Planned	None	T
11am	CANTH	ARTI	ANTH0815	ARTHOSOS	ANTH0815			Interpersonal Com	AOD 0836	3			+	Planned	None	T
nam		r (Planned)		(Planned)	(Registered)			Introduction to Adult	AOD 1016	3			+	Planned	None	Ī
12pm								The Art of Sacred S	ARTH 080	3	21803	Rase	+	Planned	None	Ī

b. View <u>more</u> details about the planned courses in the **Schedule Details** tab on the bottom left. Use the Notes icon to add information to help with schedule planning.

Lecture and Reci PSY U825, PSyc 4 25 <u>Chang. ISBD</u> S M T W	TF	s 04:30 PM - 05	<b>V</b> 100		1			Add	* *
Schedule Schedule Details	1	TEST 1 by Course	+						
Class Schedule fo		Title	Details	Houi	CRN	Schedule	Note	Status	Action
Quantitative Methods in the Social Sciences   Psychology 0825 Section 0   Class Pending Begin: 09/03/2018   Class End: 12/12/2018     09/03/2018 - 12/12/2018 SMT WTFS 08:10 AM - 10:10 AM Type: Class Location:	^	Quantitative Method	PSY 0825,	4	37698	Lectur	+)	Pending	Add +
Japan Building: Azabu Hall - Japan Room: 00303 Instructor: Joyce, Terence Andrew (Primary)	Ī	International Cinema	ARTH 114	3	28003	Base	1	Planned	None v
CRN: 37698 Hours: 4   Level: None   Campus: None   Schedule Type: Lecture and Recitation   Instructional Method: Classroom   Grade Mode: Standard Letter Grade		Interpersonal Com	AOD 1166	3			+	Planned	None v
Classiooni   Glade Mode: Standard Letter Grade		Interpersonal Com	AOD 0836	3			+	Planned	None 🔻